



Ready Theatre Systems

Theatre Setup Information – Please Print or Type

Theatre Information

Theatre Name: 25 Character Max – Unique within your circuit

Billing Address:

Shipping Address:

Theatre Phone#:

Theatre Fax#

Customer Service Email Address:

Technical Support Email Address:

Theatre Contacts and Titles:

On-Site Point of Contact for Questions/Training

Name:

Ph#:

Email:

Ticket Types And Availability:

[illegible]

Internet Ticketing Emails:

When theatre customers purchase tickets online, RTS will send a confirmation email. Please provide an email address information for the confirmation emails. Please keep in mind this will be the sent email theatre customers will receive emails from and potentially respond to.

Email: _____

Username: (often email address) _____

Password: _____

Server: _____

Port: _____

SSL Required? : Yes/No

Internet Ticketing Fee:

Charge an **optional** internet ticketing fee, either per ticket or per transaction. If you do not wish to implement a fee, please leave blank. This can be edited at any time.

Per ticket: _____

Per transaction: _____

*Theatre retains 100% of ticketing fees

Auditoriums/Screens

Total Seats in Auditorium/Single Seat Warning/Sold Out Warning (i.e. 200/25/5)

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

19. _____

20. _____

If you would like the RTS software to add/calculate sales tax on top of the total price of the item, please contact us at 865-212-9703 prior to completing this part of the setup. Please indicate if you plan to sell/redeem gift certificates printed outside of RTS.

Please list items in the order you would like them to appear in inventory.



[illegible]

[illegible]

Concession Combos, Specials, and Discounts (Please describe, include items and pricing w/tax)

Note: Please fill out the Combo Name, Items Within Combo, and check the Inventory Item box if the item is counted in inventory. Put down the total price of the combo, with tax included. Also, please make sure to explain any special instructions you may have.

<u>Combo Name</u>		<u>Inventory</u>	<u>Price</u>	<u>Additional Comments/Instructions</u>
<u>Items Within Combo</u>		<u>Item?</u>		
1		<input type="checkbox"/>	\$	
1				
2				
3				
4				
5				
2		<input type="checkbox"/>	\$	
1				
2				
3				
4				
5				
3		<input type="checkbox"/>	\$	
1				
2				
3				
4				
5				

4			\$	
1				
2				
3				
4				
5				
5			\$	
1				
2				
3				
4				
5				

Station Configuration: Local Area Network Gateway(Router) IP Address _____._____._____._____
Please check Tickets, Concessions, or Combo(selling both tickets and concessions) for all of your stations.

Station	<input type="checkbox"/> Tickets
1	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
2	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
3	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
4	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
5	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
6	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
7	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
8	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
9	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
10	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
11	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
12	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
13	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
14	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
15	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
16	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
17	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
18	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
19	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
20	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
21	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
22	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
23	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
24	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Station	<input type="checkbox"/> Tickets
25	<input type="checkbox"/> Conc
	<input type="checkbox"/> Combo

Digital Signage Information:

RTS includes the Digital Signage program at no additional license cost. If you are interested, please answer the following questions to begin the process.

Number of TV's being used? _____

What type of signs are you interested in? (Check all that apply)

- ☐ Showtimes
- ☐ Auditoriums
- ☐ Directionals
- ☐ Concession Menus
- ☐ Posters
- ☐ Trailers
- ☐ Other _____

What orientation will each of the TV's be?

- | | | |
|------------------|------------------------------------|-----------------------------------|
| Showtimes | <input type="checkbox"/> Landscape | <input type="checkbox"/> Portrait |
| Auditoriums | <input type="checkbox"/> Landscape | <input type="checkbox"/> Portrait |
| Directionals | <input type="checkbox"/> Landscape | <input type="checkbox"/> Portrait |
| Concession Menus | <input type="checkbox"/> Landscape | <input type="checkbox"/> Portrait |
| Posters | <input type="checkbox"/> Landscape | <input type="checkbox"/> Portrait |
| Trailers | <input type="checkbox"/> Landscape | <input type="checkbox"/> Portrait |

Provided below are a list of features available with RTS. Please check off any features you are interested in so we ensure that they are being utilized.

- | | |
|---|---|
| <input type="checkbox"/> Reserved Seating | <input type="checkbox"/> Kiosk Interface |
| <input type="checkbox"/> Advertising Displays | <input type="checkbox"/> Online Gift Cards |
| <input type="checkbox"/> Automatic Box-office Reporting | <input type="checkbox"/> Automatically Email Reports end of night |
| <input type="checkbox"/> Schedule Exports to TMS/LMS | <input type="checkbox"/> Internet Data Transfer |
| <input type="checkbox"/> Fandango/Third Party Ticketing | <input type="checkbox"/> Dynamic Order Routing |
| <input type="checkbox"/> Web Reporting | <input type="checkbox"/> Restaurant Interface |
| <input type="checkbox"/> Gift Cards | <input type="checkbox"/> Timeclock/Payroll |
| <input type="checkbox"/> Loyalty | <input type="checkbox"/> Inventory Tracking |
| <input type="checkbox"/> Secure Processing | <input type="checkbox"/> Customize RTN Page |

Email to support@rts-solutions.com
or Please Fax back to 707-276-7222

If you have any questions about this setup, please call 865-212-9703